

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
December 1, 2015

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show that this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to its service communities on February 7, 2015 and published in the Asbury Park Press and the New Coaster on February 12, 2015. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Auditor's Report
7. Resolution 15-82: Authorizing adoption of Township of Ocean Sewerage Authority budget for 2016
8. Attorney's Report
9. Engineer's Report
10. Plant Superintendent's Report
11. Review of resolutions on agenda

BUSINESS SESSION

12. Approval of minutes of November 10, 2015 regular meeting
13. Motion to receive and file Plant Superintendent's Report
14. Communications
15. Review of Bill List
 - a. Member comments
 - b. Public comment
16. Resolution 15-83: Payment of bills
17. Resolution 15-84: Authorizing amendment to 2015 Budget Transfer
18. Resolution 15-85: Authorizing amendment to 2015 Capital Budget

19. Resolution 15-86: Transfer
20. Resolution 15-87: Authorizing appointment of Conner Strong & Buckelew as risk management consultant for the year 2016
21. Resolution 15-88: Authorizing the award of a contract for design and construction services for the 2016/17 NJEIT Project

TOWNSHIP PRESENTATION at 7:30 p.m.

22. Member Comments
23. Public Comment
24. Closed Session
25. Adjournment

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
2016 ADOPTED BUDGET RESOLUTION
FISCAL YEAR: JANUARY 1, 2016 TO DECEMBER 31,
2016**

WHEREAS, the Annual Budget and Capital Budget for the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented to the governing body of the Township of Ocean Sewerage Authority at its open public meeting of December 1, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget, as introduced, reflects Total Revenues of \$7,209,022, Total Appropriations, including any Accumulated Deficit, of \$6,667,575 and Total Unreserved Net Assets utilized of \$299,425; and

WHEREAS, the Capital Budget, as introduced, reflects Total Capital Appropriations of \$6,542,000 and Total Unreserved Net Assets planned to be utilized as funding thereof of \$446,663.00.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Ocean Sewerage Authority at an open public meeting held on December 1, 2015 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Township of Ocean Sewerage Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Kelly						
Stubbs						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 1, 2015.

RALPH E. STUBBS, Secretary

Resolution 15-83: Payment of bills

Account Description	P.O. Id	Vendor Name
HOSPITALIZATION INSURANCE	15-00046	MYRIAM C CONDELLO
HOSPITALIZATION INSURANCE	15-00046	MYRIAM C CONDELLO
HOSPITALIZATION INSURANCE	15-00080	GREGORY G SARIOTIS
HOSPITALIZATION INSURANCE	15-00372	LINDAATHANS
HOSPITALIZATION INSURANCE	15-00372	LINDAATHANS
HOSPITALIZATION INSURANCE	15-00644	DELTA DENTAL PLAN OF NJ
HOSPITALIZATION INSURANCE	15-00644	DELTA DENTAL PLAN OF NJ
HOSPITALIZATION INSURANCE	15-00644	DELTA DENTAL PLAN OF NJ
HOSPITALIZATION INSURANCE	15-00644	DELTA DENTAL PLAN OF NJ
HOSPITALIZATION INSURANCE	15-00644	DELTA DENTAL PLAN OF NJ
HOSPITALIZATION INSURANCE	15-00669	STATE OF NJ DEPT.OF TREAS.DIV.
HOSPITALIZATION INSURANCE	15-00669	STATE OF NJ DEPT.OF TREAS.DIV.
TELEPHONE	15-00654	SPECTROTEL
TELEPHONE	15-00656	VERIZON ONLINE
TELEPHONE	15-00656	VERIZON ONLINE
TELEPHONE	15-00667	VERIZON
TELEPHONE	15-00667	VERIZON
NATURAL GAS	15-00647	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00655	DIRECT ENERGY BUSINESS
EQUIP.MAINTENANCE CONTRACTS	15-00658	BRIAN LEFFERSON LANDSCAPING
EQUIP.MAINTENANCE CONTRACTS	15-00658	BRIAN LEFFERSON LANDSCAPING
ADVERTISING	15-00661	ASBURY PARK PRESS-ADS
TRUSTEE & PAYING AGENT	15-00637	BANK OF NEW YORK NA
TRUSTEE & PAYING AGENT	15-00637	BANK OF NEW YORK NA
TRUSTEE & PAYING AGENT	15-00645	BANK OF NEW YORK NA
TRUSTEE & PAYING AGENT	15-00645	BANK OF NEW YORK NA
ENGINEERING	15-00660	T & M ASSOCIATES
ACCOUNTING	15-00549	WISS & COMPANY, LLP
OFFICE - OTHER EXPENSES	15-00051	LAUREN WILDER
OFFICE - OTHER EXPENSES	15-00636	VaultLogix
OFFICE - OTHER EXPENSES	15-00664	MGL Printing Solutions
OFFICE - OTHER EXPENSES	15-00664	MGL Printing Solutions
OFFICE - OTHER EXPENSES	15-00665	ADP, LLC
OFFICE - OTHER EXPENSES	15-00666	WASTE MANAGEMENT OF NJ
TOWNSHIP OF OCEAN INTERLOCAL AGREEMENT	15-00005	TOWNSHIP OF OCEAN
TOWNSHIP OF OCEAN INTERLOCAL AGREEMENT	15-00005	TOWNSHIP OF OCEAN
UNIFORMS AND LOCKER	15-00641	CINTAS CORPORATION #062
UNIFORMS AND LOCKER	15-00641	CINTAS CORPORATION #062
UNIFORMS AND LOCKER	15-00641	CINTAS CORPORATION #062
ONE CALL SERVICE	15-00622	ONE CALL CONCEPTS, INC
ONE CALL SERVICE	15-00622	ONE CALL CONCEPTS, INC
PUMPS	15-00659	GP JAGER INC.
GENERAL REPAIRS & SUPPLIES	15-00531	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00565	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00565	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00565	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00565	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00565	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00565	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00599	GRAINGER WW INC
GENERAL REPAIRS & SUPPLIES	15-00621	SHORE INDUSTRIAL SUPPLY CORP
GENERAL REPAIRS & SUPPLIES	15-00621	SHORE INDUSTRIAL SUPPLY CORP
GENERAL REPAIRS & SUPPLIES	15-00621	SHORE INDUSTRIAL SUPPLY CORP
GENERAL REPAIRS & SUPPLIES	15-00621	SHORE INDUSTRIAL SUPPLY CORP
GENERAL REPAIRS & SUPPLIES	15-00642	POLAR AIR OF NJ INC.
GENERAL REPAIRS & SUPPLIES	15-00648	THE HOME DEPOT
GENERAL REPAIRS & SUPPLIES	15-00648	THE HOME DEPOT
GENERAL REPAIRS & SUPPLIES	15-00648	THE HOME DEPOT
GENERAL REPAIRS & SUPPLIES	15-00648	THE HOME DEPOT
GENERAL REPAIRS & SUPPLIES	15-00648	THE HOME DEPOT
GENERAL REPAIRS & SUPPLIES	15-00648	THE HOME DEPOT
REPAIRS CONTRACTOR	15-00663	MARK WOSZCZAK
NATURAL GAS	15-00647	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00647	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00647	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00647	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00655	DIRECT ENERGY BUSINESS
NATURAL GAS	15-00655	DIRECT ENERGY BUSINESS
NATURAL GAS	15-00655	DIRECT ENERGY BUSINESS
NATURAL GAS	15-00655	DIRECT ENERGY BUSINESS
WATER	15-00646	NEW JERSEY AMERICAN WATER
SLUDGE DISPOSAL	15-00638	ACCURATE WASTE REMOVAL
SLUDGE DISPOSAL	15-00638	ACCURATE WASTE REMOVAL
PERMIT FEES	15-00668	NJ TRANSIT

PERMIT FEES	15-00668	NJ TRANSIT
MAINTENANCE CONTRACT EQUIPTMEN	15-00515	CERTIFIED LABORATORIES
MAINTENANCE CONTRACT EQUIPTMEN	15-00643	MOHAWK CRYO LLC
MAINTENANCE CONTRACT EQUIPTMEN	15-00643	MOHAWK CRYO LLC
MAINTENANCE CONTRACT EQUIPTMEN	15-00643	MOHAWK CRYO LLC
MAINTENANCE CONTRACT EQUIPTMEN	15-00643	MOHAWK CRYO LLC
GRIT	15-00635	WASTE MANAGEMENT OF NJ
TRUCK REPAIRS	15-00653	NEPTUNE AUTO SUPPLY
TRUCK REPAIRS	15-00653	NEPTUNE AUTO SUPPLY
TRUCK REPAIRS	15-00653	NEPTUNE AUTO SUPPLY
OTHER FOR TRUCKS	15-00531	GRAINGER WW INC
OTHER FOR TRUCKS	15-00531	GRAINGER WW INC
OTHER FOR TRUCKS	15-00531	GRAINGER WW INC
OTHER FOR TRUCKS	15-00531	GRAINGER WW INC
OTHER FOR TRUCKS	15-00531	GRAINGER WW INC
OTHER FOR TRUCKS	15-00531	GRAINGER WW INC
SUPPLIES FOR LAB	15-00640	HACH CHEMICAL COMPANY
SUPPLIES FOR LAB	15-00640	HACH CHEMICAL COMPANY
SUPPLIES FOR LAB	15-00640	HACH CHEMICAL COMPANY
SUPPLIES FOR LAB	15-00640	HACH CHEMICAL COMPANY
LAB EQUIPMENT	15-00640	HACH CHEMICAL COMPANY
LAB EQUIPMENT	15-00640	HACH CHEMICAL COMPANY
LAB EQUIPMENT	15-00648	THE HOME DEPOT
LAB EQUIPMENT	15-00648	THE HOME DEPOT
COLL. OTHER EXPENSES	15-00531	GRAINGER WW INC
NATURAL GAS	15-00647	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00647	NEW JERSEY NATURAL GAS CO
NATURAL GAS	15-00655	DIRECT ENERGY BUSINESS
NATURAL GAS	15-00655	DIRECT ENERGY BUSINESS
WATER	15-00646	NEW JERSEY AMERICAN WATER
WATER	15-00646	NEW JERSEY AMERICAN WATER
WATER	15-00646	NEW JERSEY AMERICAN WATER
WATER	15-00646	NEW JERSEY AMERICAN WATER
WATER	15-00646	NEW JERSEY AMERICAN WATER
JET TRUCK	15-00565	GRAINGER WW INC
JET TRUCK	15-00634	COAST CITIES EQUIPMENT SALES,I
JET TRUCK	15-00634	COAST CITIES EQUIPMENT SALES,I
JET TRUCK	15-00634	COAST CITIES EQUIPMENT SALES,I
JET TRUCK	15-00634	COAST CITIES EQUIPMENT SALES,I
JET TRUCK	15-00634	COAST CITIES EQUIPMENT SALES,I
JET TRUCK	15-00634	COAST CITIES EQUIPMENT SALES,I
TV TRUCK EXPENSES	15-00565	GRAINGER WW INC
TV TRUCK EXPENSES	15-00595	EAGLE EQUIPMENT INC
MANHOLE MAINTENANCE	15-00604	CLAYTON BLOCK CO. INC.
MANHOLE MAINTENANCE	15-00604	CLAYTON BLOCK CO. INC.
MANHOLE MAINTENANCE	15-00604	CLAYTON BLOCK CO. INC.
MANHOLE MAINTENANCE	15-00604	CLAYTON BLOCK CO. INC.
MANHOLE MAINTENANCE	15-00604	CLAYTON BLOCK CO. INC.
MANHOLE MAINTENANCE	15-00604	CLAYTON BLOCK CO. INC.
BIOXIDE	15-00626	EVOQUA WATER TECHNOLOGIES LLC
BIOXIDE	15-00626	EVOQUA WATER TECHNOLOGIES LLC
BIOXIDE	15-00626	EVOQUA WATER TECHNOLOGIES LLC
BIOXIDE	15-00626	EVOQUA WATER TECHNOLOGIES LLC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00599	GRAINGER WW INC
PLANT LIGHTING	15-00617	GRAINGER WW INC
PLANT LIGHTING	15-00617	GRAINGER WW INC
PLANT LIGHTING	15-00617	GRAINGER WW INC
PLANT LIGHTING	15-00620	COOPER ELECTRIC SUPPLY CO
PLANT LIGHTING	15-00620	COOPER ELECTRIC SUPPLY CO
PLANT LIGHTING	15-00620	COOPER ELECTRIC SUPPLY CO

Item Description	Amount
OCTOBER - DECEMBER 2015	\$314.70
OCTOBER - DECEMBER 2015	\$314.70
OCTOBER 2015	\$104.90
OCTOBER - DECEMBER	\$314.70
OCTOBER - DECEMBER	\$314.70
SEPTEMBER DENTAL PREMIUMS	\$2,169.66
OCTOBER DENTAL INS PREMIUMS	\$2,169.66
DECEMBER DENTAL INS PREMIUMS	\$2,169.66
SARIOTIS NOV ADJUSTMENT	-\$46.90
SARIOTIS DEC ADJUSTMENT	-\$46.90
NOV ACTIVE EMPLOYEE PREMIUMS	\$18,411.58
DEC RETIRED EMPLOYEE PREMIUMS	\$16,116.29
VERIZON FIOS	\$126.70
HI SPEED INTERNET 732-531-7304	\$39.99
HI SPEED INTERNET 732-517-0695	\$73.99
ANALOG CKT-LOC CHAN SM EXCH	\$75.44
ANALOG CKT-LOC CHAN TYPES 1101	\$89.97
ADMINISTRATION BUILDING	\$44.88
ADMINISTRATION BUILDING	\$21.16
OCT PLANT LAWN MAINTENANCE	\$580.00
OCT IPS LAWN MAINTENANCE	\$90.00
AUDITOR RFP PUBLISHED 11/17	\$99.00
2004 NJEIT REVENUE BONDS	\$550.00
2006 NJEIT REVENUE BONDS	\$550.00
2007 NJEIT BOND	\$0.00
NOVEMBER 9th to DECEMBER 31st	\$550.00
LOGAN ROAD WATER MAIN BREAK	\$3,801.75
PREPARATION OF 2016 BUDGET	\$3,500.00
OCTOBER - DECEMBER	\$125.00
OCTOBER COMPUTER BACKUP	\$20.00
LASER SEWER BILLS	\$1,250.00
SHIPPING and HANDLING	\$96.00
PAYROLL PERIOD ENDING 11/12/15	\$231.85
DECEMBER PAPER RECYCLING	\$83.19
4TH QUARTER BILLING INTERLOCAL	\$17,600.00
4TH QUARTER FINANCE INTERLOCAL	\$2,706.00
INVOICE DATED 11/11/15	\$152.61

INVOICE DATED 11/18/15	\$152.61
INVOICE DATED 11/25/15	\$152.61
OCTOBER REGULAR LOCATES	\$249.24
OCTOBER VOICE TICKETS	\$5.00
NATURAL RUBBER HOSE	\$4,416.00
LUBRICANT, SMART STRAWZ, 12oz	\$21.44
V-BELT, COGGED, BX4	\$91.26
CABLE TIE, STANDARD, 17.7 inch	\$24.99
DANGER SIGN, 10"x14"	\$22.10
DANGER NO SMOKING SIGN	\$44.20
WATER HOSE, RNFRCD RUBR, 5/8"	\$23.08
BATTERY, AA, ALKALINE, PK8	\$9.82
HEX CAP SCREW, GR 8, 3/4-10x4	\$23.06
1/2 x 520 TEFLON TAPE	\$1.86
3/4 x 520 TEFLON TAPE	\$3.39
1 lb CANS NEVERSEIZE NSBT-16	\$33.65
1/2 PT HERCULES REAL TUFF	\$12.72
INSTALL NEW MANUAL DAMPER	\$695.00
AK FASTSET	\$4.90
W-TRAD DOWN	\$16.68
SILICONE	\$5.21
FLEXELBOWWHT	\$4.78
FLAG HOLDER	\$8.33
WHT CONNECTOR	\$2.24
8 x 3/8 SCREW	\$2.47
WINTERIZE BIOFILTER	\$670.00
CONTROL BUILDING	\$249.87
MAIN PUMP BUILDING	\$25.00
LAB and GARAGE	\$55.81
SLUDGE BUILDING	\$45.38
CONTROL BUILDING	\$0.00
MAIN PUMP BUILDING	\$0.00
SLUDGE BUILDING	\$21.69
LAB and GARAGE	\$32.85
224 ROOSEVELT AVENUE	\$805.43
OCTOBER SLUDGE REMOVAL	\$39,949.00
OCTOBER 29 NO PUMP CHARGE	\$150.00
ANNUAL OCCUPANCY PERMIT	\$0.00

LABOR	\$570.00
SPRING GUARD, SCREW TOGETHER	\$1.75
SHOP SUPPLIES	\$4.75
2x8x16 SOLID CONCRETE	\$0.00
CONCRETE BRICK	\$0.00
SAKRETE MORTAR MKX 80lb TYPE S	\$0.00
CONCRETE BRICK	\$8.00
SAKRETE MORTAR MIX 80lb TYPE S	\$10.52
2x8x15 SOLID CONCRETE	\$9.70
INTERLAKEN PUMP STATION	\$3,456.00
CEDAR VILLAGE PUMP STATION	\$883.20
ASBURY AVENUE PUMP STATION	\$768.00
GREEN GROVE PUMP STATION	\$1,292.80
HD BALLAST KIT, METAL HALIDE	\$83.19
MINI WALL PACK, 70W, 120V	\$390.90
WALL PACK, METAL HALIDE, 100W	\$388.98
LABEL CARTRIDGE, BLACK/WHITE	\$29.80
INCANDESCENT LIGHT BULB, 6W	\$3.43
INCANDESCENT LIGHT BULB, 6W	\$13.72
WALL PACK, HPS, 120V, 70W	\$944.19
WALL PACK, HPS, 120V, 70W	\$209.82
LABEL CARTRIDGE, BLACK/YELLOW	\$29.80
LABEL PRINTER, BMP 21-PLUS	\$91.08
QUARTZ METAL HALIDE LAMP	\$41.11
2 POLE 120/240V-20amp	\$22.95
ELECTRICAL TAPE	\$7.40
WIRECON TRAN 100/BOX	\$21.98

DECEMBER 1st to DECEMBER 31st	\$22.83
PERIOD 10/11/15 to 11/10/15	\$361.58
TEST AND CALIBRATE LEL	\$0.00
LABOR	\$4,392.00
PER DIEM	\$1,108.00
AIRFARE	\$280.20
OCTOBER 7th GRIT REMOVAL	\$1,575.00
HASTINGS FILTER	\$5.86
10W40 MOTOR OIL	\$23.94
OIL STABLI	\$15.99
PAINT BRUSH, 3 in, 8-1/2 in	\$12.68
SPRAY PAINT, BLACK, 12 oz	\$5.92
PAINT BRUSH, 3 in, 8-1/2 in	\$6.34
MASKING TAPE, NATURAL 1-1/2 in	\$4.73
100 VOC DTM ALKYD FLAT BLACK	\$80.12
RUST REFORMER, CLEAR	\$95.04
DO REAGENT SET	\$79.82
pH 7 BUFFER	\$112.20
pH 4 BUFFER	\$112.20
AH FILTERS 100/PK	\$152.88
DIGITAL TITRATOR	\$150.92
DISHWASHER	\$989.00
DW INSTALL KIT and ADAPTER	\$19.99
INCANDESCENT LIGHT BULBS	\$10.85
ROLLING MEADOWS PUMP STATION	\$25.00
CEDAR VILLAGE PUMP STATION	\$25.00
CEDAR VILLAGE	\$0.00
ROLLING MEADOWS PUMP STATION	\$0.00
N ROLLING MEADOWS BLVD PS	\$108.80
GREEN GROVE CORNER	\$13.60
MAIN STREET	\$193.24
LINCOLN DRIVE	\$13.60
CP BRASS BALL VALVE	\$8.87
INSPECTION LABOR	\$95.00
INSPECTION STICKER	\$2.50
OIL	\$101.10
FUEL FILTER	\$15.24
LUBE FILTER	\$36.13

AUTHORIZING AMENDMENT TO 2015 BUDGET

WHEREAS, the Township of Ocean Sewerage Authority adopted its Budget for the year ending December 31, 2015 on December 23, 2014; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of an Authority, make such correction of the title, text or amount of any appropriation appearing in the budget as may be necessary to make the item of appropriation available for the purpose or purposes required for the needs of the Authority; and

WHEREAS, the Authority desires to add an item of revenue "Connection Fees Collected" with a corresponding increase in expenditures.

NOW, THEREFORE, BE IT RESOLVED that in accordance with N.J.A.C. 5:31-2.8, the Township of Ocean Sewerage Authority hereby requests the Director of the Division of Local Government Services to make the following corrections in the 2015 budget; and

AND BE IT FURTHER RESOLVED that the attached correction is, in the opinion of the Authority, warranted and authorized by the above statute and is necessary for the orderly operation of the Authority for the following reason:

1. Increase in revenue with corresponding increase in budgeted costs.

AND BE IT FUTHER RESOLVED that two (2) copies of this Resolution be filed with the Director of the Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 2, 2014.

RALPH E. STUBBS, Secretary

RESOLUTION 15 - 84
RESOLUTION AMENDING THE
2015 INCOME AND APPROPRIATION BUDGETS

	2015 ADOPTED BUDGET	ADJUSTMENT	2015 AMENDED BUDGET
REVENUES			
User Charges	\$7,180,000	\$0	\$7,180,000
Investment Interest	\$7,000	\$0	\$7,000
Interest on Delinquent Accts	\$45,000	\$0	\$45,000
Miscellaneous Income	\$13,000	\$0	\$13,000
Connection Fees	\$0	\$175,000	\$175,000
TOTAL ANTICIPATED REVENUE	\$7,245,000		\$7,420,000
APPROPRIATIONS			
ADMINISTRATION			
Salary and Wages	\$134,928	\$0	\$134,928
Fringe Benefits	\$701,966	\$0	\$701,966
Other Expenses	\$489,242	\$0	\$489,242
COST OF PROVIDING SERVICES			
Salary and Wages	\$1,120,510	\$0	\$1,120,510
Fringe Benefits			
Other Expenses	\$1,606,103	\$0	\$1,606,103
DEBT SERVICE			
Principal Payments	\$1,511,335	\$0	\$1,511,335
Interest Payments	\$390,731	\$0	\$390,731
NON-OPERATING EXPENSES			
Municipal Appropriation	\$278,637	\$0	\$278,637
Operations & Maintenance Reserves	\$543,000	\$175,000	\$718,000
Other Reserves	\$468,548	\$0	\$468,548
TOTAL APPROPRIATIONS	\$7,245,000	\$175,000	\$7,420,000

AUTHORIZING AMENDMENT TO 2015 CAPITAL BUDGET

WHEREAS, the Township of Ocean Sewerage Authority adopted its Capital Budget for the year ending December 31, 2015 on December 2, 2014; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the 2015 Capital Budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership.

NOW, THEREFORE, BE IT RESOLVED that in accordance with N.J.A.C. 5:31-2.8, the Township of Ocean Sewerage Authority hereby requests the Director of the Division of Local Government Services to make the following corrections in the 2015 Capital Budget; and

AND BE IT FURTHER RESOLVED that the attached correction is, in the opinion of the Authority, warranted and authorized by the above statute and is necessary for the orderly operation of the Authority for the following reason:

1. Increase in expenditures for certain projects, and others delayed until future date.

AND BE IT FUTHER RESOLVED that two (2) copies of this Resolution be filed with the Director of the Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 1, 2015.

RALPH E. STUBBS, Secretary

RESOLUTION 15 - 85
RESOLUTION AMENDING THE
OPERATIONS AND MAINTENANCE RESERVES OF THE
2015 CAPITAL BUDGET

	2015 ADOPTED BUDGET	ADJUSTMENT	2015 AMENDED BUDGET
OPERATIONS AND MAINTENANCE RESERVES			
Vehicle Replacement	\$40,000	\$0	\$40,000
PS Bypass Connections	\$20,000	\$0	\$20,000
Plant Lighting	\$10,000	\$0	\$10,000
Computer Upgrades	\$10,000	-\$4,000	\$6,000
Outfall Pipe Repairs	\$190,000	\$50,000	\$240,000
GPS Equipment Mapping	\$25,000	\$0	\$25,000
Change out VFDs in UNOX	\$12,000	\$4,000	\$16,000
Easement Maintenance	\$60,000	\$0	\$60,000
Plant Generators	\$140,000	-\$140,000	\$0
Lab Roof	\$15,000	\$0	\$15,000
Grinder Cartridge	\$21,000	\$0	\$21,000
Lateral Replacement and Repair	\$0	\$125,000	\$125,000
Main Pump Building Drives	\$0	\$140,000	\$140,000
TOTAL OPERATIONS AND MAINTENANCE RESERVES	\$543,000	\$175,000 *	\$718,000

*Represents Increase in Operations and Maintenance Reserves from Resolution 15-84

15 - 86
TRANSFER

WHEREAS, the Township of Ocean Sewerage Authority adopted its annual budget for 2014 and has set aside funds to be spent in connection with certain budget appropriations; and

WHEREAS, the Township of Ocean Sewerage Authority has determined there is a need for additional funds in certain budget appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority, that the following transfers be approved:

TO:

Administration	Hospital Insurance	
	5-01-50-500-204	\$ 1,000.00
	Telephone	
	5-01-50-500-301	\$ 3,000.00
	Equip. Maintenance Contracts	
	5-01-50-500-306	\$ 2,500.00
Treatment Plant	Education & Training Courses	
	5-01-50-500-309	\$ 600.00
	Engineering	
	5-01-50-500-313	\$ 21,000.00
	Legal	
	5-01-50-500-314	\$ 19,000.00
Collections	Repairs - Contractors	
	5-01-60-600-351	\$ 27,000.00
Collections	Electrical	
	5-01-60-600-354	\$ 25,000.00
	Repairs - Contractors	
	5-01-61-601-351	\$ 15,500.00
	Electric	
	5-01-61-601-354	\$ 12,000.00
Collections	Water	
	5-01-61-601-356	\$ 500.00
	TV Truck	
Collections	5-01-61-601-362	\$ 500.00

FROM:

Administration	FICA/Medicare
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	5-01-50-500-201	\$ 10,000.00
	PERS	
	5-01-50-500-203	\$ 15,000.00
	Conventions & Seminars	
	5-01-50-500-308	\$ 3,000.00
	Trustee & Paying Agent	
	5-01-50-500-312	\$ 10,000.00
	Insurance General	
	5-01-50-318	\$ 9,100.00
Treatment Plant	Permit Fees	
	5-01-60-600-360	\$ 25,000.00
	Bioxide Plant	
	5-01-60-600-370	\$ 27,000.00
Collections	Collection Pumps	
	5-01-61-601-301	\$ 25,000.00
	Collection Controls	
	5-01-61-601-302	\$ 2,500.00
	Coll Other Expenses	
	5-01-61-601-303	\$ 1,000.00

AND BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution be forwarded to the Director, Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 1, 2015.

RALPH E. STUBBS, Secretary

**AUTHORIZING APPOINTMENT OF CONNER STRONG
& BUCKELEW AS RISK MANAGEMENT CONSULTANT
FOR THE YEAR 2016**

WHEREAS, the Township of Ocean Sewerage Authority is a member of the New Jersey Utility Authority Joint Insurance Fund (“Fund”); and

WHEREAS, the bylaws of the Fund require the Authority to obtain a Risk Management Consultant to perform various professional services required by the Fund and the Authority; and

WHEREAS, the judgmental nature of the Risk Management Consultant’s duties render comparative bidding impractical; and

WHEREAS, Conner Strong & Buckelew has submitted a proposal for risk management services to the Authority; and

WHEREAS, Conner Strong & Buckelew, through its representative Michael C. Avalone, has provided the Authority with quality risk management consulting services; and

WHEREAS, the Authority’s Executive Director has determined and certified in writing that the value of the services as risk management consultant will not exceed \$17,500; and

WHEREAS, the term of this contract is for one (1) year from January 1, 2015 to December 31, 2015; and

WHEREAS, the services to be performed are “professional services” as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are excepted from the Local Public Contracts Law requirements for competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. Conner Strong & Buckelew is hereby appointed as Risk Management Consultant for the Authority in accordance with the attached proposed contract for the period January 1, 2016 to December 31, 2016.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because the services involved are of such a qualitative nature and are not readily susceptible or subject to

competitive bidding and further, that the above named firm has been determined to have expertise in this area and, in the opinion of the Authority Members, this firm can best provide the appropriate risk management services required.

3. A notice of this action shall be published according to law.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 1, 2015.

RALPH E. STUBBS, Secretary

**AUTHORIZING THE AWARD OF A CONTRACT FOR
DESIGN AND CONSTRUCTION SERVICES FOR THE 2016/17
NJEIT PROJECT**

WHEREAS, the Township of Ocean Sewerage Authority intends to seek funding for the reconstruction of the Asbury Avenue and Longview Pump Stations and various collection system repairs in the 2016/17 Environmental Infrastructure Trust round of funding; and

WHEREAS, the planning document has been prepared and submitted to the Environmental Infrastructure Trust Fund; and

WHEREAS, the Authority requested proposals from its qualified engineers for design and construction services for the 2016/17 NJEIT project; and

WHEREAS, the Authority's Executive Director has certified that funds are available for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to _____ in the amount of \$_____ pursuant to their proposal dated November __, 2015.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Regular Meeting held on December 1, 2015.

RALPH E. STUBBS, Secretary