

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING**

Oakhurst, NJ

March 19, 2019

A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present: Bernhardt, Galvin*, Stubbs, Theodora, Villapiano
 Absent: Operations Manager Edward Kwityn
 Others: Attorney John Bonello, Executive Director William Schmeling,
 Secretary Ruth Finn
 *Arrived a few minutes late

Vice Chairman Bernhardt called the meeting to order and all recited The Pledge of Allegiance.

The Vice Chairman announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to the Asbury Park Press and the Coaster in accordance with the law.

WORK SESSION

Executive Director's Report. Executive Director Schmeling advised that he is in the process of obtaining quotes for a new garage door for the building where the new jet truck will be stored.

Communications. The Director reported that he received a communication from a business property owner claiming that we owe him for damages to his lateral caused by Jersey Central Power and Light and/or Verizon because we had not marked out the location of the line when the utility company was installing a new pole. Mr. Bonello noted that under the statute TOSA is only required to mark out force mains. Bill suggested that we attempt to get a survey of this property to see where the pole was actually located. Mr. Bonello will respond to the property owner. Additional information with regard to this claim will be obtained and the matter will be reviewed at the next meeting.

The owner of 33 East Car Wash contacted Mr. Schmeling with regard to his bill. He is working to recycle 70% of the water used for his business and feels this should result in a reduced bill. However, when Mr. Schmeling looked at his usage for the year it is basically the same as other years with the exception of the month of December when it was lower than usual. It was decided that if the water usage continues to go down in 2019, TOSA would discuss this again to determine whether or not the bill should be decreased.

Attorney's Report. Mr. Bonello reported that he sent a note to Interlaken with regard to the replacement of the Interlaken pump station and he is still waiting for a response.

Review of resolutions. The Executive Director reviewed the resolutions on the agenda and some discussion followed.

BUSINESS SESSION

Review of Bill List. There were some questions and discussion on the bill list.

Resolution

Mr. Stubbs offered the following resolution and moved its adoption. Mr. Bernhardt seconded the motion.

**RESOLUTION 19 - 40
BILL LIST**

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.
2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims, which are hereby approved.

The computer printout of the list of bills will be on file in the Purchasing Agent’s Office.

CURRENT FUND	\$ 88,852.36
REVIEW and INSPECTION	0.00
RENEWAL and REPLACEMENT	0.00
EIT and CONSTRUCTION	51,685.95
PAYROLL ACCOUNT	0.00
TOTAL BILLS PAYABLE	\$ 140,538.31

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
 Yes Yes Yes Yes Yes

Resolution

Mr. Villapiano offered the following resolution as amended and moved its adoption. Mr. Stubbs seconded the motion.

**19 - 41
REVISING AUTHORITY BUY-BACK OF SICK DAYS**

WHEREAS, the Authority authorized the buy-back of sick days under certain conditions by Resolution 19-29; and

WHEREAS, the Authority has determined to revise the conditions of the sick day buy-back.

NOW, THEREFORE, BE IT RESOLVED, that the Authority will buy back from employees having ten (10) or more sick days on December 31, 2017 all or a portion of the sick days in excess of ten (10) at fifty-percent (50%) of the employee's salary on December 31, 2018; and

BE IT FURTHER RESOLVED that the buy-back payment shall not exceed seven thousand five hundred dollars (\$7,500.00); and

BE IT FURTHER RESOLVED that eligible employees shall make such irrevocable election on the form attached to this Resolution on or before March 25, 2019; and

BE IT FURTHER RESOLVED that payment under the offer shall be approved at the April 2, 2019 meeting with payment available to participating employees on April 5, 2019.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

19 - 42

**RATIFYING ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR OFFSHORE OCEAN
OUTFALL REPLACEMENT UNDERWATER DIVE INSPECTION SERVICES**

WHEREAS, the Township of Ocean Sewerage Authority has awarded a contract to Weeks Marine, Inc. for the replacement of a portion of its offshore ocean outfall; and

WHEREAS, the Authority desires third-party verification of the work performed underwater by Weeks Marine on the ocean outfall pipe.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby ratifies the Executive Director's placement of an advertisement for Request for Proposals for offshore ocean outfall replacement underwater dive inspection services in the Asbury Park Press on March 15, 2019.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Resolution

Mr. Bernhardt offered the following resolution and moved its adoption. Mr. Theodora seconded the motion.

RESOLUTION DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

Personnel

3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Following the Closed Session it was determined that there was no additional business to come before the Authority. Therefore, Mr. Villapiano moved that the meeting be adjourned. Mr. Bernhardt seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary