

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
SEPTEMBER 3, 2019**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and provided to the Asbury Park Press and the Coaster on February 6, 2019 and mailed to its service communities on February 6, 2019, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
8. Operation Manager's Report
9. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

10. Communications
11. Review of Bill List
 - a. Board comments
 - b. Public comment
12. Resolution 19-78: Bill List
13. Consent Agenda
 - a. Approval of minutes of July 2, 2019 meeting
 - b. Approval of Operation Manager's report
 - c. Resolution 19-79: Authorizing three-year renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund effective January 1, 2020
 - d. Resolution 19-80: Confirming the hiring of Michael Keim
 - e. Resolution 19-81: Authorizing amendment to contract for professional services with Morehouse Engineering Inc.
14. Resolution 19-82: Authorizing payment in the amount of \$181,885.41 to Weeks Marine Inc. for Ocean Outfall Replacement Project
15. Public Comment
16. Comments by Authority Members
17. Closed Session, if needed
18. Adjournment

RESOLUTION 19 - 78

BILL LIST

August 29, 2019
02:13 PM

Township of Ocean Sewerage Authority
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AQUA LAB AQUA PRO-TECH LABORATORIES								
	19-00383	08/14/19	LAB TESTING	Open	2,390.00	0.00		
ASBURY01 ASBURY PARK PRESS-ADS								
	19-00393	08/16/19	ADVERTISE 2018 SYNOPSIS	Open	170.36	0.00		
	19-00409	08/29/19	ADVERTISE REPAIR CONTRACTOR	Open	<u>77.24</u>	0.00		
					247.60			
AUTOPART AUTO PARTS CENTER								
	19-00020	12/06/18	TRUCK REPAIRS	Open	155.99	0.00		
BRAD CAR BRADLEY CAR CARE								
	19-00022	12/06/18	TRUCK REPAIRS	Open	43.52	0.00		
CHEMTREA CHEMTREAT								
	19-00011	12/06/18	UNOX MAINTENANCE CHEMICALS	Open	433.00	0.00		
CINTAS01 CINTAS CORPORATION #062								
	19-00007	12/06/18	UNIFORM RENTAL	Open	739.72	0.00		
CLEARY CLEARY GIACOBBE ALFIERI JACOBS								
	19-00371	08/08/19	LEGAL SERVICES	Open	1,137.50	0.00		
CME00001 CME ASSOCIATES								
	19-00367	08/05/19	GENERAL ENGINEERING - TWA	Open	3,097.25	0.00		
	RI000420	08/05/19	ENGINEERING SERVICES - R&I	Open	<u>238.50</u>	0.00		
					3,335.75			
CON002 MYRIAM C CONDELLO								
	19-00047	01/13/19	MEDICARE B REIMBURSEMENT	Open	807.00	0.00		
COOP001 COOPER ELECTRIC SUPPLY CO								
	19-00019	12/06/18	GENERAL REPAIRS and SUPPLIES	Open	69.85	0.00		
CUES CUES								
	19-00380	08/14/19	CONNECTIONS FOR TV CAMERA	Open	394.63	0.00		
DELT001 DELTA DENTAL PLAN OF NJ								
	19-00009	12/06/18	DENTAL INSURANCE PREMIUMS	Open	2,525.72	0.00		
DESAR001 ANDREW G DE SARNO								
	19-00069	01/23/19	MEDICARE B & D REIMBURSEMENT	Open	1,212.00	0.00		
DIRECTEN DIRECT ENERGY BUSINESS								
	19-00394	08/19/19	NATURAL GAS USAGE	Open	4.42	0.00		
ELE001 ELECTRO MAINTENANCE INC								
	19-00389	08/16/19	WORK ON GRIT BUILDING	Open	1,362.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ELE001 ELECTRO MAINTENANCE INC				Continued				
R-R00094	07/12/19	PERMANENT WIRING FOR PRIMARIES	Open	153,771.00	0.00			
					155,133.50			
FLOWTECH FLOWTECH, LLC								
19-00124	02/26/19	FLOW METER INSTALLATIONS	Open	5,890.00	0.00			
GPJAGER GP JAGER INC.								
19-00373	08/12/19	CONTROLS	Open	1,240.33	0.00			
GRAI001 GRAINGER WW INC								
19-00003	12/06/18	GENERAL REPAIRS and SUPPLIES	Open	1,185.01	0.00			
HAZEN HAZEN and SAWYER								
EIT00646	08/16/19	OCEAN OUTFALL REPLACEMENT	Open	35,683.05	0.00			
JCPL001 JERSEY CENTRAL POWER & LIGHT								
19-00388	08/15/19	ELECTRICAL USAGE	Open	46,487.96	0.00			
KOCHEL01 DAVID R KOCHER								
19-00023	12/06/18	MEDICARE B and D REIMBURSEMENT	Open	1,816.80	0.00			
KWITYN EDWARD KWITYN								
19-00174	04/01/19	PHONE REIMBURSEMENT	Open	150.00	0.00			
LIVEVAUL KeepItSafe, Inc. - LiveVault								
19-00015	12/06/18	COMPUTER BACKUP	Open	20.00	0.00			
LYONS LYONS ENVIRONMENTAL SERVICES								
19-00364	08/05/19	LAB TESTING	Open	646.00	0.00			
MATT001 MATT'S PEST CONTROL								
19-00258	05/15/19	ANNUAL PS MOUSE CONTROL	Open	200.00	0.00			
MIRA001 MIRACLE CHEMICAL CO								
19-00360	08/01/19	SODIUM HYPOCHLORITE	Open	3,678.80	0.00			
MONM005 MONMOUTH TRUCK EQUIPMENT								
19-00160	03/19/19	ACCESSORIES FOR FORD F450	Open	24,804.00	0.00			
NJAM001 NEW JERSEY AMERICAN WATER								
19-00375	08/12/19	WATER USAGE	Open	3,713.98	0.00			
NJNAT001 NEW JERSEY NATURAL GAS CO								
19-00381	08/14/19	NATURAL GAS USAGE	Open	189.60	0.00			
NJST001 NJ STATE LEAGUE OF MUNIC								
19-00401	08/22/19	LEAGUE MAGAZINE	Open	25.00	0.00			
ONECALL ONE CALL CONCEPTS, INC								
19-00361	08/02/19	ONE CALL MARK-OUTS	Open	325.74	0.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
POLYD001 POLYDYNE INC	19-00355	07/23/19	POLYMER	Open	5,094.50	0.00		
RAMP001 RAW POWER GENERATOR SERVICES	19-00314	06/24/19	REPAIR RADIATOR ON GENERATOR	Open	8,168.75	0.00		
RUSS001 RUSSELL REID	19-00377	08/12/19	JULY SLUDGE DISPOSAL	Open	67,442.00	0.00		
SEAB001 SEABOARD WELDING SUPPLY INC	19-00010	12/06/18	CYLINDER RENTAL	Open	38.25	0.00		
SIP001 SIP'S PAINT & HARDWARE	19-00374	08/12/19	PAINT FOR WINDOWS	Open	56.33	0.00		
SPECTROT SPECTROTEL	19-00002	12/06/18	TELEPHONE	Open	291.29	0.00		
STAPL001 STAPLES CREDIT PLAN	19-00025	12/07/18	OFFICE SUPPLIES	Open	291.86	0.00		
STAT002 STATE OF NJ DEPT.OF TREAS.DIV.	19-00001	12/06/18	HEALTH INSURANCE PREMIUMS	Open	34,486.48	0.00		
STAT004 DEPT OF LABOR & WORKFORCE DEV	19-00405	08/28/19	UI, WF and HC WAGE SHORTFALL	Open	606.32	0.00		
STATE001 NJ DEPARTMENT OF TREASURY	19-00390	08/16/19	LICENSE RENEWALS	Open	500.00	0.00		
TOWN001 TOWNSHIP OF OCEAN	19-00376	08/12/19	GAS, DIESEL and GROUP LIFE	Open	1,963.20	0.00		
TOWN002 TOWNE HARDWARE	19-00372	08/09/19	GENERAL REPAIRS and SUPPLIES	Open	37.73	0.00		
TROUP TROUP ENVIRONMENTAL ALTERNATIV	19-00333	07/11/19	WET WELL AERATION SYSTEM	Open	7,449.00	0.00		
USA BLUE USA BLUE BOOK	19-00266	05/26/19	MUFFLE FURNACE	Open	3,709.99	0.00		
WAST001 WASTE MANAGEMENT OF NJ	19-00014	12/06/18	PAPER RECYCLING	Open	171.28	0.00		
WEEKS WEEKS MARINE, INC.	EIT00648	08/27/19	OCEAN OUTFALL REPLACEMENT	Open	181,885.41	0.00		
WILDER LAUREN WILDER	19-00201	04/15/19	ADMINISTRATIVE OTHER EXPENSES	Open	125.00	0.00		
WOSZCZ01 MARK WOSZCZAK	19-00396	08/19/19	WORK IN SLUDGE BUILDING	Open	7,413.02	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
Total Purchase Orders: 52 Total P.O. Line Items: 0 Total List Amount: 614,416.88 Total Void Amount: 0.00								

RESOLUTION 19 - 79

**AUTHORIZING THREE-YEAR RENEWAL OF MEMBERSHIP
IN THE NEW JERSEY UTILITY AUTHORITIES
JOINT INSURANCE FUND EFFECTIVE JANUARY 1, 2020**

WHEREAS, the Township of Ocean Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund (the "Fund"); and

WHEREAS, the Authority's membership terminates as of December 31, 2019 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew its membership in the Fund.

NOW THEREFORE BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey as follows:

1. The Township of Ocean Sewerage Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages and operating procedures of the Fund as presently existing or as modified from time to time by lawful act of the Fund.

2. The Governing Body shall be and hereby are authorized to execute the attached agreement to renew membership in the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on September 3, 2019.

RALPH E. STUBBS, Secretary

CONFIRMING THE HIRING OF MICHAEL KEIM

WHEREAS, the Township of Ocean Sewerage Authority is desirous of hiring an intern to work for the Authority on its Lucity program; and

WHEREAS, Michael Keim recently graduated with an engineering degree and has experience working on asset management programs; and

WHEREAS, the Board recommended the hiring of an intern to work on the Lucity program at the Authority's August 6, 2019 meeting; and

WHEREAS, Michael Keim has agreed to work for the Authority on an as-available basis for up to 100 hours; and

WHEREAS, Michael Keim began working for the Authority on August 12, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby confirms the hiring of Michael Keim for up to 150 hours on an as-available basis at a salary of \$18.00 per hour.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on September 3, 2019.

RALPH E. STUBBS, Secretary

AUTHORIZING AMENDMENT TO CONTRACT FOR PROFESSIONAL SERVICES CONTRACT WITH MOREHOUSE ENGINEERING, INC.

WHEREAS, the Township of Ocean Sewerage Authority authorized a contract with Morehouse Engineering, Inc. for engineering services to review, set up and integrate its pump station alarm system into its existing SCADA system on March 5, 2019; and

WHEREAS, Skylar Morehouse, P.E. of Morehouse Engineering, Inc. is a recognized expert in the field of communications and controls in sewage systems; and

WHEREAS, the Authority has experienced additional engineering issues related to communications and controls in its treatment plant and collection system; and

WHEREAS, Morehouse Engineering was able to address the issues in a timely and efficient manner; and

WHEREAS, the Authority’s Executive Director has certified that funds are available for this contract under the GL line for SCADA Improvements (01-500-00-018) and engineering (01-50-500-313).

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that Morehouse Engineering's contract is amended to cover additional work on communications and control systems in the treatment plant and collection system at the hourly rates and terms in the original February 20, 2019 proposal of Morehouse Engineering.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on September 3, 2019.

 RALPH E. STUBBS, Secretary

AUTHORIZING PAYMENT IN THE AMOUNT OF \$181,885.41 TO WEEKS MARINE INC. FOR OCEAN OUTFALL REPLACEMENT PROJECT

WHEREAS, the Authority awarded a contract for its Ocean Outfall Replacement Project to Weeks Marine Inc. in the amount of \$5,324,150.00 (the “Project”) on September 8, 2018; and

WHEREAS, the Weeks Marine requested payment for materials and equipment purchased and work performed under the contract; and

WHEREAS, by letter dated August 27, 2019 the Authority’s engineer has recommended payment in the amount of \$181,885.41 pursuant to its Payment Application No. 5.

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby approves payment in the amount of \$181,885.41 to Weeks Marine Inc. for the Ocean Outfall Replacement Project in accordance with Payment Application No. 5.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on September 3, 2019.

RALPH E. STUBBS, Secretary