

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
MAY 7, 2019**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and provided to the Asbury Park Press and the Coaster on February 6, 2019 and mailed to its service communities on February 6, 2019, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Engineer's Report
8. Operation Manager's Report
9. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

10. Communications
11. Review of Bill List
 - a. Board comments
 - b. Public comment
12. Resolution 19-49: Bill List
13. Consent Agenda
 - a. Approval of minutes of April 2, 2019 meeting
 - b. Approval of Operation Manager's report
 - c. Resolution 19-48: Authorizing reimbursement to 3415 Sunset Avenue LLC for repairs to sewer lateral
 - d. Resolution 19-50: Establishing Chain of Command for emergency purchases

e. Resolution 19-51: Authorizing payment in the amount of \$168,599.65 to DeMaio Electrical Company, Inc. for Interlaken Pump Station Reconstruction Project

f. Resolution 19-52: Authorizing refund of connection fee payment in the amount of \$6,009 to Joanna Thomas for 912 Franklin Avenue in the Township of Ocean, Monmouth County, New Jersey

g. Resolution 19-53: Authorizing award of contract for offshore ocean outfall replacement underwater dive inspection services to MidAtlantic Engineering Partners in the amount of \$43,200.00

h. Resolution 19-54: Authorizing award of contract for records management to Foveonics Document Solutions under ESCNJ Co-Operative Contract #65MCESCCPS

14. Public Comment
15. Comments by Authority Members
16. Closed Session, if needed
17. Adjournment

**AUTHORIZING REIMBURSEMENT TO 3415
SUNSET AVENUE LLC FOR REPAIRS TO
SEWER LATERAL**

WHEREAS, 3415 Sunset Avenue LLC is the owner of property located at 3415 Sunset Avenue (the "Property"); and

WHEREAS, the Property experienced a broken pipe when a JCP&L pole was installed through the service lateral; and

WHEREAS, the JCP&L pole was located in the Township's right-of-way; and

WHEREAS, the Authority received a mark-out request which was not performed; and

WHEREAS, 3415 Sunset Avenue LLC incurred costs totaling \$14,531.94 to repair the service lateral; and

WHEREAS, 3415 Sunset Avenue LLC received a settlement from its insurance company of \$8,100 for the repair work.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that payment of \$6,400 be made to 3415 Sunset Avenue LLC in full payment of any claim for damages resulting from a failed mark-out at 3415 Sunset Avenue.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on May 7, 2019.

RALPH E. STUBBS, Secretary

**BILL
LIST**

May 3, 2019
02:00 PM

Township of Ocean Sewerage Authority
Bill List By Vendor Id

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Condensed	Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ACCURATE ACCURATE WASTE REMOVAL								
	19-00189	04/08/19	MARCH SLUDGE DISPOSAL	Open	44,346.00	0.00		
AQUA LAB AQUA PRO-TECH LABORATORIES								
	19-00192	04/10/19	LAB TESTING	Open	1,888.75	0.00		
ATLA001 ATLANTIC PLUMBING SUPPLY CORP.								
	19-00005	12/06/18	GENERAL REPAIRS and SUPPLIES	Open	58.00	0.00		
BILLS001 BILLS WORK CLOTHING STORE INC.								
	19-00006	12/06/18	WORK BOOTS	Open	445.00	0.00		
BRAD CAR BRADLEY CAR CARE								
	19-00022	12/06/18	TRUCK REPAIRS	Open	2,370.89	0.00		
CAM001 CAMPBELL								
	19-00075	01/29/19	MANHOLE FRAMES and COVERS	Open	5,879.40	0.00		
CHEMTREA CHEMTREAT								
	19-00011	12/06/18	UNOX MAINTENANCE CHEMICALS	Open	433.00	0.00		
CINTAS01 CINTAS CORPORATION #062								
	19-00007	12/06/18	UNIFORM RENTAL	Open	772.96	0.00		
CME00001 CME ASSOCIATES								
	19-00187	04/05/19	PUMP STATION TWA APPLICATION	Open	1,016.25	0.00		
	19-00214	04/25/19	PUMP STATION TWA	Open	397.50	0.00		
	RI000414	04/05/19	ENGINEERING SERVICES - R&I	Open	539.00	0.00		
	RI000415	04/05/19	ENGINEERING SERVICES - R&I	Open	382.00	0.00		
	RI000416	04/25/19	ENGINEERING - R&I	Open	1,671.50	0.00		
	RI000417	04/25/19	ENGINEERING - R&I	Open	90.00	0.00		
					4,096.25			
COAST002 THE NEW COASTER								
	19-00167	03/25/19	ADVERTISE LONG APPOINTMENT	Open	13.68	0.00		
COOP001 COOPER ELECTRIC SUPPLY CO								
	19-00019	12/06/18	GENERAL REPAIRS and SUPPLIES	Open	1,020.94	0.00		
DELT001 DELTA DENTAL PLAN OF NJ								
	19-00009	12/06/18	DENTAL INSURANCE PREMIUMS	Open	2,525.72	0.00		
DEMAIO DeMAIO ELECTRICAL COMPANY, INC								
	EIT00626	05/01/19	INTERLAKEN PUMP STATION	Open	168,599.65	0.00		
DIRECTEN DIRECT ENERGY BUSINESS								
	19-00209	04/18/19	NATURAL GAS	Open	521.19	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
EAGL001 EAGLE EQUIPMENT INC	19-00183	04/03/19	ANNUAL JET TRUCK INSPECTION	Open	4,186.94	0.00		
ELE001 ELECTRO MAINTENANCE INC	19-00213	04/25/19	ASSIST WITH INFRARED TESTING	Open	346.50	0.00		
ENDRESS ENDRESS+HAUSER	19-00149	03/11/19	SOFTWARE FOR CHART RECORDER	Open	774.88	0.00		
FLOWTECH FLOWTECH, LLC	19-00124	02/26/19	FLOW METER INSTALLATIONS	Open	5,190.00	0.00		
GE DIGIT GE DIGITAL LLC	19-00107	02/15/19	RENEWAL OF SCADA CERTIFICATE	Open	1,973.99	0.00		
GPJAGER GP JAGER INC.	19-00163	03/21/19	BLEACH PUMP SPARE PARTS	Open	729.72	0.00		
GRAI001 GRAINGER WW INC	19-00003	12/06/18	GENERAL REPAIRS and SUPPLIES	Open	2,655.67	0.00		
GREELEY GREELEY AND HANSEN LLC	19-00184	04/03/19	PROCESS MODEL UPDATE	Open	1,881.82	0.00		
GUIR001 JOHN GUIRE CO INC	19-00193	04/11/19	MOWER REPAIR	Open	398.67	0.00		
HAZEN HAZEN and SAWYER	EIT00622	04/15/19	OCEAN OUTFALL RECONSTRUCTION	Open	43,708.53	0.00		
HOME001 HOME DEPOT CREDIT SERVICES	19-00135	03/05/19	GENERAL REPAIRS and SUPPLIES	Open	193.95	0.00		
	19-00216	04/25/19	GENERAL SUPPLIES	Open	105.96	0.00		
					299.91			
J THOMAS JOANNA THOMAS	19-00206	04/17/19	REFUND CONNECTION FEE	Open	6,009.00	0.00		
JCPL001 JERSEY CENTRAL POWER & LIGHT	19-00190	04/08/19	ELECTRIC BILL	Open	29,495.56	0.00		
LUCITY LUCITY	19-00140	03/07/19	COMPUTER MAINT MGMT PROGRAM	Open	6,142.86	0.00		
LYONS LYONS ENVIRONMENTAL SERVICES	19-00185	04/05/19	LAB TESTING	Open	380.00	0.00		
	19-00222	05/02/19	LAB TESTING	Open	432.00	0.00		
					812.00			
MANNA001 MANNA & BONELLO, P.A.	19-00186	04/05/19	LEGAL SERVICES	Open	841.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MARITIME MARITIME TOOL & MANUFACTURING								
	19-00170	03/28/19	FABRICATE STEEL SHAFTS	Open	500.00	0.00		
MASER MASER CONSULTING P.A.								
	EIT00620	03/29/19	INTERLAKEN PS RECONSTRUCTION	Open	4,068.00	0.00		
MEH001 THOMAS MEHOLIC								
	19-00221	05/02/19	MEDICARE B REIMBURSEMENT	Open	3,214.80	0.00		
MGL001 MGL Printing Solutions								
	19-00177	04/01/19	OPERATING CHECKS	Open	247.00	0.00		
	19-00202	04/15/19	HAND-HELD CORPORATE SEAL	Open	71.00	0.00		
					318.00			
MIRA001 MIRACLE CHEMICAL CO								
	19-00208	04/18/19	SODIUM HYPOCHLORITE	Open	5,301.80	0.00		
MON HOSE MONMOUTH HOSE & HYDRAULICS								
	19-00224	05/02/19	HOSE FOR SLUDGE LOADING	Open	572.50	0.00		
NJAM001 NEW JERSEY AMERICAN WATER								
	19-00199	04/11/19	WATER USAGE	Open	2,675.98	0.00		
NJNAT001 NEW JERSEY NATURAL GAS CO								
	19-00203	04/15/19	NATURAL GAS	Open	711.03	0.00		
NJUA NEW JERSEY UTILITIES AUTHORITY								
	19-00024	12/07/18	GENERAL INSURANCE PREMIUMS	Open	64,975.00	0.00		
OCEANCPR OCEANSIDE CPR LLC								
	19-00200	04/15/19	CPR TRAINING	Open	935.00	0.00		
ONECALL ONE CALL CONCEPTS, INC								
	19-00178	04/02/19	ONE CALLS SERVICE	Open	31.06	0.00		
PRAX001 PRAXAIR, INC.								
	19-00156	03/18/19	LIQUID OXYGEN	Open	1,946.20	0.00		
PUMP001 PUMPING SERVICES INC								
	19-00136	03/07/19	ROLLING MEADOW PUMPS	Open	903.00	0.00		
RITEC RITEC								
	19-00207	04/18/19	T-BOX	Open	2,820.00	0.00		
SCHMEL01 WILLIAM E SCHMELING								
	19-00212	04/24/19	QPA RENEWAL FEE	Open	35.00	0.00		
SEAB001 SEABOARD WELDING SUPPLY INC								
	19-00010	12/06/18	CYLINDER RENTAL	Open	148.25	0.00		
SIEMENS EVOQUA WATER TECHNOLOGIES LLC								
	19-00168	03/26/19	BIOXIDE	Open	6,625.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SIGNSAND SIGNS & SAFETY DEVICES, LLC								
	19-00179	04/02/19	TRAFFIC CONES	Open	650.00	0.00		
STAT002 STATE OF NJ DEPT.OF TREAS.DIV.								
	19-00001	12/06/18	HEALTH INSURANCE PREMIUMS	Open	34,757.00	0.00		
STATE001 NJ DEPARTMENT OF TREASURY								
	EIT00623	04/17/19	TWA EXTENSION FEE	Open	1,050.00	0.00		
STATEDEP TREASURER, STATE OF NEW JERSEY								
	19-00182	04/03/19	TIDELANDS LICENSE	Open	3,730.00	0.00		
STEW001 LOIS M STEWART								
	19-00176	04/01/19	2018 MEDICARE B PREMIUMS	Open	1,608.00	0.00		
T-M00001 T & M ASSOCIATES								
	EIT00621	03/29/19	NJEIT PROJECT	Open	88.05	0.00		
	EIT00625	04/26/19	ENGINEERING SERVICES - NJEIT	Open	651.00	0.00		
					739.05			
TOWN POL SPECIAL DETAIL ACCOUNT								
	19-00204	04/16/19	TRAFFIC CONTROL FOR 35 JETTING	Open	387.50	0.00		
TOWN001 TOWNSHIP OF OCEAN								
	19-00097	02/11/19	GAS, DIESEL and GROUP LIFE	Open	2,905.60	0.00		
	EIT00624	04/22/19	PB ESCROW REPLENISHMENT	Open	500.00	0.00		
					3,405.60			
TOWN002 TOWNE HARDWARE								
	19-00017	12/06/18	GENERAL REPAIRS and SUPPLIES	Open	19.97	0.00		
UPS00001 UPS								
	19-00210	04/22/19	SHIP T-BOX TO MOREHOUSE	Open	19.15	0.00		
VERIZON2 VERIZON								
	19-00112	02/19/19	FIOS FOR SCADA	Open	143.97	0.00		
WAST001 WASTE MANAGEMENT OF NJ								
	19-00014	12/06/18	PAPER RECYCLING	Open	170.64	0.00		
WEF001 WEF MEMBERSHIP RENEWALS								
	19-00040	01/07/19	WEF MEMBERSHIP RENEWALS	Open	107.00	0.00		
WILDER LAUREN WILDER								
	19-00201	04/15/19	ADMINISTRATIVE OTHER EXPENSES	Open	125.00	0.00		
WOSZCZ01 MARK WOSZCZAK								
	19-00036	01/04/19	CONTRACTOR REPAIRS	Open	4,841.75	0.00		
	19-00148	03/11/19	PLANT IMPROVEMENTS	Open	24,512.60	0.00		
					29,354.35			
ZEP001 ZEP MFG CO								
	19-00188	04/05/19	GENERAL CLEANING SUPPLIES	Open	208.09	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ZEP001 ZEP MFG CO								
	19-00191	04/09/19	MAINTENANCE CHEMICALS	Open	1,746.60	0.00		
					1,954.69			

Total Purchase Orders: 75 Total P.O. Line Items: 0 Total List Amount: 512,421.02 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	9-01	264,724.66	0.00	264,724.66	0.00	29,031.13	293,755.79
	9-02	0.00	0.00	0.00	0.00	218,665.23	218,665.23
Total Of All Funds:		264,724.66	0.00	264,724.66	0.00	247,696.36	512,421.02

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	01	264,724.66	0.00	264,724.66	0.00	29,031.13	293,755.79
	02	0.00	0.00	0.00	0.00	218,665.23	218,665.23
Total Of All Funds:		264,724.66	0.00	264,724.66	0.00	247,696.36	512,421.02

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	9-01	264,724.66	0.00	0.00	0.00	264,724.66
Total Of All Funds:		264,724.66	0.00	0.00	0.00	264,724.66

RESOLUTION 19 - 50

**ESTABLISHING CHAIN OF COMMAND
FOR EMERGENCY PURCHASES**

WHEREAS, emergency purchases as defined by the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires the Township of Ocean Sewerage Authority to adopt a Chain of Command in connection with such purchases.

NOW, THEREFORE BE IT RESOLVED by the Township of Ocean Sewerage Authority that it establishes the following Chain of Command for emergency purchases by the Authority in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) and if any position shall be vacant or an individual unavailable, authority shall pass to the next individual in line:

- 1. William E. Schmeling, Executive Director/Qualified Purchasing Agent
- 2. Ed Kwityn, Operations Manager
- 3. Tom DiOrio, Licensed Plant Operator
- 4. Scott Stedman, Plant Foreman for plant emergencies and Vincent D'Esposito, Collection Foreman for collection system emergencies

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on May 7, 2019.

RALPH E. STUBBS, Secretary

AUTHORIZING PAYMENT IN THE AMOUNT OF \$168,599.65 TO DeMAIO ELECTRICAL COMPANY, INC. FOR INTERLAKEN PUMP STATION RECONSTRUCTION PROJECT

WHEREAS, the Authority awarded a contract for the Interlaken Pump Station Reconstruction project to DeMaio Electrical Company, Inc. (“DeMaio”) in the amount of \$3,265,000 (the “Project”) on September 4, 2018; and

WHEREAS, the DeMaio has provided equipment and material for the Project; and

WHEREAS, the Authority’s engineer has prepared Payment Certificate No. 4 dated April 29, 2019 in the amount of \$168,599.65 signed by the Authority's engineer and DeMaio.

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby approves payment in the amount of \$168,599.65 to DeMaio Electrical Company, Inc. for the Interlaken Pump Station Reconstruction project in accordance with Payment Certificate No. 4.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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RALPH E. STUBBS, Secretary

AUTHORIZING REFUND OF CONNECTION FEE PAYMENT IN THE AMOUNT OF \$6,009 TO JOANNA THOMAS FOR 912 FRANKLIN AVENUE IN THE TOWNSHIP OF OCEAN, MONMOUTH COUNTY, NEW JERSEY

WHEREAS, on or around March 13, 2018 Joanna Thomas, the owner of 912 Franklin Avenue, contacted the Authority about connecting to the Authority's collection system; and

WHEREAS, a review of the existing billing records disclosed no connection fee had been previously paid for 912 Franklin Avenue; and

WHEREAS, on March 13, 2018 a connection fee in the amount of \$6,009 was paid for 912 Franklin Avenue; and

WHEREAS, subsequently it was determined there was a connection on Franklin Avenue for the property, which had incorrectly been identified as 909 Bloomfield Avenue; and

WHEREAS, the Authority has collected a connection fee in the amount of \$6,009 from 909 Bloomfield Avenue.

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes a refund of \$6,009 to Joanna Thomas representing a connection fee previously paid for 912 Franklin Avenue.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on May 7, 2019.

RALPH E. STUBBS, Secretary

AUTHORIZING AWARD OF CONTRACT FOR OFFSHORE OCEAN OUTFALL REPLACEMENT UNDERWATER DIVE INSPECTION SERVICES TO MIDATLANTIC ENGINEERING PARTNERS IN THE AMOUNT OF \$43,200.00

WHEREAS, the Authority awarded a contract to Weeks Marine, Inc. ("Weeks") for the Ocean Outfall Replacement project on September 4, 2018; and

WHEREAS, the Authority has determined that it is advisable to have a second party inspect Week's installation of the ocean outfall pipe; and

WHEREAS, the Authority advertised a Request for Proposal for Offshore Ocean Outfall Replacement Underwater Dive Inspection Services in the Asbury Park Press on March 15, 2019; and

WHEREAS, the Authority received three proposals on the return date of April 24, 2019; and

WHEREAS, the Authority's engineer has recommended the Authority award the contract to MidAtlantic Engineering Partners in the amount of \$43,200.00; and

WHEREAS, the Authority's Executive Director has indicated there are funds available for the award in the MCIA 2017 Revenue Bond funding.

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to MidAtlantic Engineering Partners for Offshore Ocean Outfall Replacement Underwater Dive Inspection Services in the amount of \$43,200.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on May 7, 2019.

RALPH E. STUBBS, Secretary

AUTHORIZING AWARD OF CONTRACT FOR RECORDS MANAGEMENT TO FOVEONICS DOCUMENT SOLUTIONS UNDER ESCNJ CO-OPERATIVE CONTRACT #65MCESCPCS

WHEREAS, the Authority has a need to scan its voluminous plans and records to provide an easily accessible data base; and

WHEREAS, the Executive Director has met with Heritage Business Systems, Inc. ("Heritage") and Foveonics Document Solutions ("Foveonics") regarding records management; and

WHEREAS, Heritage provided the Executive Director with proposal in the amount of \$13,990 for records management; and

WHEREAS, Foveonics provided the Executive Director with a proposal in the amount of \$11,123 for records management; and

WHEREAS, the Executive Director recommends awarding a contract to Foveonics because Heritage requires the Authority to do the scanning work while Foveonics does the work under their proposal, and Foveonics has ESCNJ Co-Operative Purchasing Contract #65MCESCPCS; and

WHEREAS, the Authority's Executive Director has indicated there are funds available for the award under line item for Administrative Other Expenses (01-50-500-321).

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to Foveonics Document Solutions for records management in accordance with their proposal dated April 30, 2019 and ESCNJ Co-Operative Purchasing Contract #65MCESCPCS in the amount of \$11,123.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on May 7, 2019.

RALPH E. STUBBS, Secretary