

TOWNSHIP OF OCEAN SEWERAGE AUTHORITY REGULAR MEETING

Oakhurst, NJ

May 7, 2019

A meeting of the Township of Ocean Sewerage Authority was held on the above date at the Authority Administration Building, 224 Roosevelt Avenue, Oakhurst, New Jersey.

Present: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Others: Attorney John Bonello, Executive Director William Schmeling,
Operations Manager Edward Kwityn, Secretary Ruth Finn

Chairman Galvin called the meeting to order and all recited The Pledge of Allegiance.

The Chairman announced that the Meeting was being held in conformance with the Open Public Meetings Act of 1975 and that adequate notice has been duly posted where required and mailed to the Asbury Park Press and the Coaster in accordance with the law.

WORK SESSION

Executive Directors Report. The Director's status as a Qualified Purchasing Agent has been renewed.

Mr. Schmeling advised that there has been a significant increase in the number of requests for utility mark outs. He noted that we are only required to mark out force mains.

Mr. Stubbs referred to the Director's report on the completion of the annual compliance inspection report for the plant and collection system done by Terry Rutkowski. He asked that these reports be shared with the Board, and the Director said that he would comply with this request.

There was discussion with regard to Resolution 19-54 with regard to records scanning and management. Mr. Theodora noted that rather than have the information stored on the cloud he would prefer to have it stored so that it can be easily accessed at the TOSA office. Mr. Galvin noted that the collection staff should have house location cards showing where the cleanouts are located. Director Schmeling will obtain another proposal and will advise the company that provided the current proposal to us that we want to have the information available here where it would be under our control. Therefore, Resolution 19-54 will be held.

Operations Manager Report. Mr. Kwityn reported BioAir was at the plant today to look at the odor control system to make sure it is working properly.

Attorney's Report. Mr. Bonello advised that he has been working hard with Interlaken with regard to the building permit for the Interlaken pump station.

Review of resolutions. The Executive Director provided a review of the resolutions on the agenda.

BUSINESS SESSION

Communications. Director Schmeling advised that there were no communications this month.

Review of Bill List. The bill list was reviewed and discussed.

CONSENT AGENDA

Mr. Bernhardt moved the approval of the Minutes for the April 2, 2019, the Operation Managers Report and the adoption of Resolutions 19-48, 19-50 and 19-52 through 19-53 as a Consent Agenda. Mr. Stubbs seconded the adoption of the Consent Agenda.

- a. Approval of Minutes of April 2, 2019 regular meeting.
- b. Motion to receive and file Operation Manager's Report.

Operations Managers Report
May 2019

Operations:

Two of our personal went to the JIF 2day disaster recovery seminar at Two Rivers. Most of the field personal had CPR, AED and First Aid training. Spent a lot of time working on the Lucity Program entering data and changing equipment naming. After 1 month of system in service a total of 164 work orders has been completed. Most of which were PM work orders. I went to JIF Safety Coordinator training. We met with Keith Chiaravallo and Joe Bonaccorso of CME. Joe went thru the plant to make recommendations how to improve plant operations. And give us some tips from his experience.

Plant:

WAS to drums: 832,500
Thickener to Drums: approximate 425,000
Cleaned, flushed, and inspected Final tanks
Cleaned, and inspected CL2 tanks
Power washed Drums and flushed Polymer system

Electrical Department:

Installed new SCADA Cellular Modems at outside pump stations.
Ran generators at the plant.
Disconnected Electric for mixer motor #250 reconnect new motor tested ok.
Sludge building Hose Pump #2 VFD making noise replaced Micro-fan and tested, all ok.
Looked into Jet Truck garage door opener, removal of lights and air curtain so new door can be installed.
Infrared testing at plant and 2 pump stations report to be sent to Ed.
Had problem with SCADA PLC in sludge building. Matt from Morehouse Engineering, he repaired faults and made copies of the programs.
Worked with Flow Tech installing new flow meter at CL2 tank.
Having issues with Interlaken Borough flow meter circuits. Looking into a temporary fix until after pump station upgrade is completed.

Collections Department:

4/1/2019. Jet truck was taken to Pierce Eagle Equipment for the yearly service; it needed new screens to be manufactured to keep debris from destroying vac fan. New U-bolts were needed because the old ones were rusting away, these hold down the drive shaft that runs the hydraulic system and water pump. Jet truck was down for 2 weeks.
4/25/2019 the truck went back to Pierce for the vacuum boom blowing the breaker in the cab. AJ and Dan tried to diagnose the issue but were not able to and the truck has been repaired and is back.

Road calls

TV Bloomfield Ave. to determine if there was a service connection in the street for a new home being built, no connection found.
41 Peachtree Ave. report of water in the basement, we checked the sewer main and

found no cleanout on the property, told homeowner they needed to call a plumber. 20,21 Lotus Ct. water coming up from crown of the street. Checked main and determined its ground water, we have been to this address multiple time for the same issue.

1211 Herbert Ave. new home construction sewer lateral tie in inspection

713 Myrtle Ave. Clogged cleanout next to house, tried jetting the lateral from cleanout next to the house but it was full of sand. We could not get through told the homeowner she needed to call a plumber since this wasn't a TOSA issue. Probably had a broken connection.

231 Park Ave rear house is scheduled to be demolished. Property owner dug up lateral outside of the house and capped the line

Met with NJDOT about installation on new guardrails on highway 35, we discussed where they are going. Informed them no sewer mains were in their way.

Line Maintenance

Jetted and vac Hwy. 35 from Sunset Ave. to Main Street Bar and Grill. Some heavy grease spots and some sand issues. Jetted approx. 3600 ft.

Jetted Logan Rd. to Sunset Ave, some grease. Jetted approx. 4200 ft.

Jetted south Wanamassa Rd. easement to Bryan Ave. Jetted 600 ft.

Jetted Burkes easement to Hwy. 35 and towards Sunset Ave. Jetted approx. 1200 ft.

804 Avon Ave. jetted lateral.

Jetted Middlebrook easement, Rustic Dr. to Fieldstone Lane some grease in line, jetted approx. 1200. Jetted West Park Manor easement to Willow Dr. then Willow Dr. to Hwy 35, approx.

Park Ave between Norwood Ave. and Larchwood Ave, approx. 2000 ft.

EMERGENCY CALL FOR ASBURY PARK, 5th and Memorial Dr., collapsed main. Jetted main and removed sand and debris so they could open up the pipe and replace 12-inch main.

Jetted Monmouth Rd. to Park Ave. some heavy grease spots in main, jetted approx. 2000 ft.

Pump station maintenance

Cleaned and hosed down all stations

AJ and Dan installed air relief valve at rolling meadows forced main

Cut down trees and vines growing in front of Interlaken pump station

Installed portable flow meter at rolling meadows pump station to determine flow

Pulled #1 pump at Colonial Terrace Pump Station, impeller was loose causing pump to constantly run, tighten impeller and its working normal again.

Mechanics

ROLLINGS MEADOWS P/S

4/2/19 – Install new air relief valve in bypass pit.

PSA BUILDING

4/9/19 – Install new pressure gauge for Instrument Air Compressor #2.

4/25/19 – Service Instrument Air Compressor #1 – Includes drain and fill oil and replace all filters. 4/25/19 – Service Instrument Air Dryer – Includes replace both filters.

AERATION TANK

4/10/19 – Replace Mixer #250 motor due to bad bearings.

4/16/19 – Replace Mixer #230 coupling bushing. (Worn)

BLEACH BUILDING

4/15/19 – Repair bleach discharge line on pump #2.

4/29/15 – Repair leaking fitting on #1 bleach pump discharge line.

FINAL TANK BLEACH BUILDING

4/25/19 – Install bleach pump for upcoming summer months.

SLUDGE BUILDING

4/10/19 Woszczak installed new sludge feed arm, swing joint, and a section of pipe.

4/17/19 – Install temporary process water line to mix with polymer for the rotary drums.
4/17/19 – Adjust sludge loading arm swing joint.

TRUCK MAINTENANCE

4/04/19 – Truck #2 - Oil/filter change, four tires, and align front end.
4/11/19 – The following work was done at Pierce Eagle: Replace hydraulic fluid and filters. Replace AUX engine fluid and filters. Inspect, clean, replace debris tank screens and clean float ball. Replace front hose reel U-joints and hydrostatic belt.

4/22/19 – Truck #7 – Install new transmission cooler and cooler lines. (Rotted and leaking)

4/23/19 – 4/24/19 – Jet truck blowing breaker for Hydraulic Valve Bank. Checked all wires for short – no short found. Truck was brought to Pierce Eagle where they found Hydraulic Unloader Valve Bodies cracked and melted. Truck now operational.

RESOLUTIONS

19 - 48

AUTHORIZING REIMBURSEMENT TO 3415 SUNSET AVENUE LLC FOR REPAIRS TO SEWER LATERAL

WHEREAS, 3415 Sunset Avenue LLC is the owner of property located at 3415 Sunset Avenue (the "Property"); and

WHEREAS, the Property experienced a broken pipe when a JCP&L pole was installed through the service lateral; and

WHEREAS, the JCP&L pole was located in the Township's right-of-way; and

WHEREAS, 3415 Sunset Avenue LLC incurred costs totaling \$14,531.94 to repair the service lateral; and

WHEREAS, 3415 Sunset Avenue LLC received a settlement from its insurance company of \$8,100 for the repair work.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority that payment of \$6,400 be made to 3415 Sunset Avenue LLC in full payment of any claim for damages at 3415 Sunset Avenue that may be the result of Authority action or inaction subject to the execution of a general release.

RESOLUTION 19 - 50

ESTABLISHING CHAIN OF COMMAND FOR EMERGENCY PURCHASES

WHEREAS, emergency purchases as defined by the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires the Township of Ocean Sewerage Authority to adopt a Chain of Command in connection with such purchases.

NOW, THEREFORE BE IT RESOLVED by the Township of Ocean Sewerage Authority that it establishes the following Chain of Command for emergency purchases by the Authority in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) and if any position shall be vacant or an individual unavailable, authority shall pass to the next individual in line:

1. William E. Schmeling, Executive Director/Qualified Purchasing Agent
2. Ed Kwityn, Operations Manager
3. Tom DiOrio, Licensed Plant Operator
4. Scott Stedman, Plant Foreman for plant emergencies and
Vincent D'Esposito, Collection Foreman for collection system emergencies

19 - 52

AUTHORIZING REFUND OF CONNECTION FEE PAYMENT IN THE AMOUNT OF \$6,009 TO JOANNA THOMAS FOR 912 FRANKLIN AVENUE IN THE TOWNSHIP OF OCEAN, MONMOUTH COUNTY, NEW JERSEY

WHEREAS, on or around March 13, 2018 Joanna Thomas, the owner of 912 Franklin Avenue, contacted the Authority about connecting to the Authority's collection system; and

WHEREAS, a review of the existing billing records disclosed no connection fee had been previously paid for 912 Franklin Avenue; and

WHEREAS, on March 13, 2018 a connection fee in the amount of \$6,009 was paid for 912 Franklin Avenue; and

WHEREAS, subsequently it was determined there was a connection on Franklin Avenue for the property, which had incorrectly been identified as 909 Bloomfield Avenue; and

WHEREAS, the Authority has collected a connection fee in the amount of \$6,009 from 909 Bloomfield Avenue.

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby authorizes a refund of \$6,009 to Joanna Thomas representing a connection fee previously paid for 912 Franklin Avenue.

19 - 53

AUTHORIZING AWARD OF CONTRACT FOR OFFSHORE OCEAN OUTFALL REPLACEMENT UNDERWATER DIVE INSPECTION SERVICES TO MIDATLANTIC ENGINEERING PARTNERS IN THE AMOUNT OF \$43,200.00

WHEREAS, the Authority awarded a contract to Weeks Marine, Inc. ("Weeks") for the Ocean Outfall Replacement project on September 4, 2018; and

WHEREAS, the Authority has determined that it is advisable to have a second party inspect Week's installation of the ocean outfall pipe; and

WHEREAS, the Authority advertised a Request for Proposal for Offshore Ocean Outfall Replacement Underwater Dive Inspection Services in the Asbury Park Press on March 15, 2019; and

WHEREAS, the Authority received three proposals on the return date of April 24, 2019; and

WHEREAS, the Authority's engineer has recommended the Authority award the contract to MidAtlantic Engineering Partners in the amount of \$43,200.00; and

WHEREAS, the Authority's Executive Director has indicated there are funds available for the award in the MCIA 2017 Revenue Bond funding.

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to MidAtlantic Engineering Partners for Offshore Ocean Outfall Replacement Underwater Dive Inspection Services in the amount of \$43,200.

WHEREAS, the Authority received four (4) bids on the return date; and

WHEREAS, the Authority's Qualified Purchasing Agent and General Counsel reviewed the bid documents; and

WHEREAS, the Authority’s Executive Director has indicated there are funds available for the award in the line item for grit (01-60-600-365).

THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby awards a contract to Freehold Cartage, Inc. in the amount of \$1,685.00 per load for the disposal of sewage screenings and dried grease for the period May 1, 2019 to April 30, 2021.

VOTE ON CONSENT ITEMS:

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

Members decided to table Resolution 19-54.

Resolution

Mr. Bernhardt offered the following Resolution and moved its adoption. Mr. Theodora seconded the motion.

RESOLUTION DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township of Ocean Sewerage Authority as follows:

- 1. The Public shall be excluded from discussion of and action upon the hereinafter-specified subject matters.
- 2. The general nature of the subject matter to be discussed is as follows:

Litigation

- 3. It is anticipated at this time that the above stated subject matter would be made public when matters are resolved.

This resolution shall take effect immediately.

Roll Call: Bernhardt, Galvin, Stubbs, Theodora, Villapiano
Yes Yes Yes Yes Yes

There being no further business to come before the Authority, Mr. Theodora moved that the meeting be adjourned. Mr. Stubbs seconded the motion and all voted in favor of adjournment.

Respectfully submitted,

RALPH E. STUBBS, Secretary