

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY**  
**REGULAR MEETING**  
**APRIL 2, 2019**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and provided to the Asbury Park Press and the Coaster on February 6, 2019 and mailed to its service communities on February 6, 2019, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

**WORK SESSION**

5. Licensed Plant Operator report
6. Executive Director's Report
7. Attorney's Report
8. Engineer's Report
9. Operation Manager's Report
10. Review of resolutions on business session agenda
  - a. Board comments
  - b. Public comment

**BUSINESS SESSION**

11. Communications
12. Review of Bill List
  - a. Board comments
  - b. Public comment
13. Resolution 19-43: Bill List
14. Consent Agenda
  - a. Approval of minutes of March 5, 2019 and March 19, 2019 meetings
  - b. Approval of Operation Manager's report
  - c. Resolution 19-44: Authorizing payments under the Authority buy-back of sick days program

d. Resolution 19-45: Authorizing payment in the amount of \$99,612.42 to DeMaio Electrical Company, Inc. for Interlaken Pump Station Reconstruction Project

e. Resolution 19-46: Authorizing award of contract for disposal of sewage screenings and dried grease

f. Resolution 19-47: Appointed Designated Employer Representative and Backup Designated Employer Representative

g. Resolution 19-48: Authorizing reimbursement to 3415 Sunset Avenue LLC for repairs to sewer lateral

15. Public Comment
16. Comments by Authority Members
17. Closed Session, if needed
18. Adjournment

**RESOLUTION 19 - 43**

**BILL LIST**

**BE IT RESOLVED** by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 150,925.85
REVIEW and INSPECTION	2,515.00
RENEWAL and REPLACEMENT	0.00
EIT and CONSTRUCTION	105,574.73
PAYROLL ACCOUNT	<u>100,461.26</u>
<b>TOTAL BILLS PAYABLE</b>	<b>\$ 359,476.84</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on April 2, 2019.

\_\_\_\_\_  
RALPH E. STUBBS, Secretary

**AUTHORIZING PAYMENTS UNDER THE AUTHORITY  
BUY-BACK OF SICK DAYS PROGRAM**

**WHEREAS**, the Authority authorized the buy-back of sick days under certain conditions by Resolutions 19-29 and 19-44; and

**WHEREAS**, certain employees met the conditions of the sick day buy-back program and elected to participate in the sick day buy-back program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority pay the following amounts to eligible employees under the sick day buy-back program in accordance with the attached worksheet:

1. Vincent D'Esposito - \$7,429.61
2. Thomas DiOrio - \$5,050.00
3. Richard Dorick - \$1,089.46
4. Richard Roman - \$721.23
5. William E. Schmeling - \$7,500.00

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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\_\_\_\_\_  
RALPH E. STUBBS, Secretary

EMPLOYEE	Sick Days 12/31/2018	Excess of 10	No. of Days sold back	HOURLY RATE	Payout
Crumley	7	0		\$35.0961	\$0.00
DeSoucey	10	0		\$25.9615	\$0.00
D'Esposito	87	77	47	\$39.5192	\$7,429.61
DiOrio	42	32	26	\$48.5577	\$5,050.00
Dorick	23.8	13.8	12	\$22.6971	\$1,089.46
Grasso	0	0		\$19.2307	\$0.00
Kwityn	12.5	2.5	0	\$42.4832	\$0.00
Lagrotteria	33	23	0	\$40.8961	\$0.00
Miller	2	0		\$41.8269	\$0.00
Milmoe	17	7		\$33.6538	\$0.00
Nowell	0	0		\$19.2307	\$0.00
Olsen	3	0		\$42.1130	\$0.00
Roman	15	5	5	\$36.0613	\$721.23
Ruland	7.5	0		\$25.9615	\$0.00
Schmeling	70	60	33	\$56.8197	\$7,500.00 *
Stedman	1.5	0		\$44.1649	\$0.00
					\$21,790.30

\*Total Payout is \$7,500.20; maximum payout is \$7,500.00

**AUTHORIZING PAYMENT IN THE AMOUNT OF \$99,612.42 TO DeMAIO ELECTRICAL COMPANY, INC. FOR INTERLAKEN PUMP STATION RECONSTRUCTION PROJECT**

**WHEREAS**, the Authority awarded a contract for the Interlaken Pump Station Reconstruction project to DeMaio Electrical Company, Inc. (“DeMaio”) in the amount of \$3,265,000 (the “Project”) on September 4, 2018; and

**WHEREAS**, the DeMaio has provided equipment and material for the Project; and

**WHEREAS**, the Authority’s engineer has prepared Payment Certificate No. 3 dated March 26, 2019 in the amount of \$99,612.42 signed by the Authority's engineer and DeMaio.

**THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby approves payment in the amount of \$99,612.42 to DeMaio Electrical Company, Inc. for the Interlaken Pump Station Reconstruction project in accordance with Payment Certificate No. 3.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on March 5, 2019.

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RALPH E. STUBBS, Secretary

**AUTHORIZING AWARD OF CONTRACT FOR DISPOSAL OF SEWAGE SCREENINGS AND DRIED GREASE**

**WHEREAS**, the Authority advertised for the Disposal of Sewage Screenings and Dried Grease in the Asbury Park Press on February 15, 2019 with a return date of March 27, 2019; and

**WHEREAS**, the Authority received four (4) bids on the return date; and

**WHEREAS**, the Authority's Qualified Purchasing Agent and General Counsel reviewed the bid documents; and

**WHEREAS**, the Authority's Executive Director has indicated there are funds available for the award in the line item for grit (01-60-600-365).

**THEREFORE, BE IT RESOLVED** that the Township of Ocean Sewerage Authority hereby awards a contract to Freehold Cartage, Inc. in the amount of \$1,685.00 per load for the disposal of sewage screenings and dried grease for the period May 1, 2019 to April 30, 2021.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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RALPH E. STUBBS, Secretary

**APPOINTING DESIGNATED EMPLOYER  
REPRESENTATIVE AND BACKUP  
DESIGNATED EMPLOYER REPRESENTATIVE**

**WHEREAS,** United States Department of Transportation Commercial License regulations require the appointing of a Designated Employer Representative; and

**WHEREAS,** the MEL Safety Institute recommends the appointment of a backup Designated Employer Representative.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that Executive Director William E. Schmeling is hereby designated as the Authority’s Designated Employer Representative; and

**BE IT FURTHER RESOLVED** that Operations Manager Edward Kwityn is hereby designated as the backup Designated Employer Representative; and

**BE IT FURTHER RESOLVED** that such appointments shall remain in effect until changed by resolution of the Board of Commissioners of the Authority.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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\_\_\_\_\_  
RALPH E. STUBBS, Secretary



**AUTHORIZING REIMBURSEMENT TO 3415  
SUNSET AVENUE LLC FOR REPAIRS TO  
SEWER LATERAL**

**WHEREAS**, 3415 Sunset Avenue LLC is the owner of property located at 3415 Sunset Avenue (the "Property"); and

**WHEREAS**, the Property experienced a broken pipe when a JCP&L pole was installed through the service lateral; and

**WHEREAS**, the JCP&L pole was located in the Township's right-of-way; and

**WHEREAS**, the Authority received a mark-out request which was not performed; and

**WHEREAS**, 3415 Sunset Avenue LLC incurred costs totaling \$14,531.94 to repair the service lateral; and

**WHEREAS**, 3415 Sunset Avenue LLC received a settlement from its insurance company of \$8,100 for the repair work.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Ocean Sewerage Authority that payment of \$6,400 be made to 3415 Sunset Avenue LLC in full payment of any claim for damages resulting from a failed mark-out at 3415 Sunset Avenue.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

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RALPH E. STUBBS, Secretary