

**TOWNSHIP OF OCEAN SEWERAGE AUTHORITY
REGULAR MEETING
MARCH 19, 2019**

1. Meeting called to Order
2. Pledge of Allegiance
3. Roll Call - Bernhardt, Galvin, Stubbs, Theodora, Villapiano
4. Let the minutes show this meeting is being held in accordance with the requirements of the Open Public Meetings Act of 1975 and adequate notice has been duly posted where required and provided to the Asbury Park Press and the Coaster on February 6, 2019 and mailed to its service communities on February 6, 2019, and posted on its website. The minutes of this meeting will be available after Board approval at a subsequent meeting.

WORK SESSION

5. Executive Director's Report
6. Attorney's Report
7. Review of resolutions on business session agenda
 - a. Board comments
 - b. Public comment

BUSINESS SESSION

8. Communications
9. Review of Bill List
 - a. Board comments
 - b. Public comment
10. Resolution 19-40: Bill List
11. Resolution 19-41: Revising Authority buy-back of sick days
12. Resolution 19-42: Ratifying advertisement of request for proposal for offshore ocean outfall replacement underwater dive inspection services
13. Public Comment
14. Comments by Authority Members
15. Closed Session
 - a. Personnel
 - b. Potential Litigation
16. Adjournment

RESOLUTION 19 - 40

BILL LIST

BE IT RESOLVED by the Township of Ocean Sewerage Authority, in the County of Monmouth, New Jersey (not less than three (3) members affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Executive Director and as set forth in this Resolution are hereby approved for payment.

2. The authorized signers of checks are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Purchasing Agent's Office.

CURRENT FUND	\$ 88,852.36
REVIEW and INSPECTION	0.00
RENEWAL and REPLACEMENT	0.00
EIT and CONSTRUCTION	51,685.95
PAYROLL ACCOUNT	0.00
TOTAL BILLS PAYABLE	\$ 140,538.31

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on March 19, 2019.

RALPH E. STUBBS, Secretary

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AQUA LAB AQUA PRO-TECH LABORATORIES	19-00137	03/07/19	LAB TESTING	Open	1,380.20	0.00		
ASBURY02 ASBURY PARK PRESS	19-00139	03/07/19	NEWSPAPER SUBSCRIPTION	Open	658.57	0.00		
ATLAS ATLAS COPCO COMPRESSORS LLC	19-00012	12/06/18	UNOX MAINTENANCE	Open	6,610.50	0.00		
BANK001 BANK OF NEW YORK NA	19-00132	03/04/19	TRUSTEE FEES	Open	3,000.00	0.00		
BEYER BEYER FORD	19-00154	03/14/19	PURCHASE FORD F-450	Open	31,397.00	0.00		
DELTO01 DELTA DENTAL PLAN OF NJ	19-00009	12/06/18	DENTAL INSURANCE PREMIUMS	Open	2,525.72	0.00		
GPANJ GPANJ, INC.	19-00050	01/16/19	GPANJ 7th ANNUAL SYMPOSIUM	Open	195.00	0.00		
HAZEN HAZEN and SAWYER	EIT00615	03/11/19	OCEAN OUTFALL REPLACEMENT	Open	43,327.04	0.00		
JCPLO01 JERSEY CENTRAL POWER & LIGHT	19-00143	03/11/19	ELECTRICAL USAGE	Open	26,793.68	0.00		
LYONS LYONS ENVIRONMENTAL SERVICES	19-00133	03/04/19	LAB TESTING	Open	326.00	0.00		
MANNA001 MANNA & BONELLO, P.A.	19-00141	03/08/19	LEGAL SERVICES	Open	754.00	0.00		
MASER MASER CONSULTING P.A.	EIT00613	03/04/19	INTERLAKEN PS RECONSTRUCTION	Open	8,358.91	0.00		
NJAM001 NEW JERSEY AMERICAN WATER	19-00150	03/11/19	WATER USAGE	Open	2,326.64	0.00		
NJST001 NJ STATE LEAGUE OF MUNIC	19-00116	02/21/19	SEMINAR	Open	75.00	0.00		
ONECALL ONE CALL CONCEPTS, INC	19-00131	03/01/19	ONE CALL SERVICES	Open	203.78	0.00		
SCHMEL01 WILLIAM E SCHMELING	19-00153	03/14/19	TRUCK #12 REGISTRATION	Open	60.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type		
SPECTROT SPECTROTEL										
	19-00002	12/06/18	TELEPHONE	Open	278.80	0.00				
UPS00001 UPS										
	19-00101	02/12/19	RETURN DRILL BITS TO VENDOR	Open	25.51	0.00				
USA BLUE USA BLUE BOOK										
	19-00118	02/21/19	GENERAL SUPPLIES and REPAIRS	Open	198.72	0.00				
WAST001 WASTE MANAGEMENT OF NJ										
	19-00013	12/06/18	GRIT REMOVAL	Open	1,590.00	0.00				
WOSZCZ01 MARK WOSZCZAK										
	19-00036	01/04/19	CONTRACTOR REPAIRS	Open	10,453.24	0.00				
Total Purchase Orders:		21	Total P.O. Line Items:		0	Total List Amount:		140,538.31	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	9-01	57,455.36	0.00	57,455.36	0.00	31,397.00	88,852.36
	9-02	0.00	0.00	0.00	0.00	51,685.95	51,685.95
Total of All Funds:		57,455.36	0.00	57,455.36	0.00	83,082.95	140,538.31

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	01	57,455.36	0.00	57,455.36	0.00	31,397.00	88,852.36
	02	0.00	0.00	0.00	0.00	51,685.95	51,685.95
Total of All Funds:		57,455.36	0.00	57,455.36	0.00	83,082.95	140,538.31

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	9-01	57,455.36	0.00	0.00	0.00	57,455.36
Total of All Funds:		57,455.36	0.00	0.00	0.00	57,455.36

REVISING AUTHORITY BUY-BACK OF SICK DAYS

WHEREAS, the Authority authorized the buy-back of sick days under certain conditions by Resolution 19-29; and

WHEREAS, the Authority has determined to revised the conditions of the sick day buy-back.

NOW, THEREFORE, BE IT RESOLVED, that the Authority will buy back from employees having ten (10) or more sick days on December 31, 2017 all or a portion of the sick days in excess of ten (10) at the employee's salary on December 31, 2018; and

BE IT FURTHER RESOLVED that the buy-back payment shall not exceed seven thousand five hundred dollars (\$7,500.00); and

BE IT FURTHER RESOLVED that eligible employees shall make such irrevocable election on the form attached to this Resolution on or before March 25, 2019; and

BE IT FURTHER RESOLVED that payment under the offer shall be approved at the April 2, 2019 meeting with payment available to participating employees on April 5, 2019.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on March 19, 2019.

RALPH E. STUBBS, Secretary

IRREVOCABLE BUY-BACK ELECTION FORM

Employee _____

Carryover sick days as of December 31, 2019 _____

Available sick days for buy-back _____

Number of days employee requests Authority to buy-back _____

I hereby understand my participation in this Buy-Back offer is voluntary on my part and I am under no obligation to participate in the offer. I have indicated the number of sick days I have requested the Authority to buy-back above and understand this election is irrevocable upon providing this signed Form to the Authority's Executive Director. If I fail to provide this Form to the Authority's Executive Director on or before 4:30 p.m. on March 25, 2019, I am not eligible to participate in the offer.

DATE _____

EMPLOYEE SIGNATURE

RATIFYING ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR OFFSHORE OCEAN OUTFALL REPLACEMENT UNDERWATER DIVE INSPECTION SERVICES

WHEREAS, the Township of Ocean Sewerage Authority has awarded a contract to Weeks Marine, Inc. for the replacement of a portion of its offshore ocean outfall; and

WHEREAS, the Authority desires third-party verification of the work performed underwater by Weeks Marine on the ocean outfall pipe.

NOW, THEREFORE, BE IT RESOLVED that the Township of Ocean Sewerage Authority hereby ratifies the Executive Director's placement of an advertisement for Request for Proposals for offshore ocean outfall replacement underwater dive inspection services in the Asbury Park Press on March 15, 2019.

	Motion	Second	Aye	Nay	Abstain	Absent
Bernhardt						
Galvin						
Stubbs						
Theodora						
Villapiano						

I hereby certify the above to be a true copy of a Resolution duly adopted by the Township of Ocean Sewerage Authority at its Meeting held on March 19, 2019.

RALPH E. STUBBS, Secretary